

# STOKES COUNTY NORTH CAROLINA

Invites Your Interest in The Position of

# County Manager



# Stokes County, North Carolina – County Manager

## POSITION OVERVIEW

Stokes County, NC is seeking an experienced leader to serve as their next County Manager responsible for carrying out the Board of Commissioner’s goals and directives, implementing Board-approved policies, and providing oversight of the day-to-day county operations. The County Manager provides strategic direction to County departments and utilizes innovative approaches to service delivery through the identification of new opportunities and business process improvement. The ideal candidate has demonstrated the ability to lead large, complex organizations, communicate effectively with diverse stakeholders and has a proven track record of strong financial management.

## THE COMMUNITY

Stokes County is part of the Piedmont region of North Carolina nestled in the foothills of the Blue Ridge Mountains. Residents enjoy the peaceful tranquility of rolling hills along with the Sauratown Mountains dominating the scenery from almost any direction of the county while still being near urban centers in Danville, Virginia and the North Carolina Triad (Winston Salem, High Point and Greensboro).

The County boasts a rich tapestry of community, culture, amenities, and recreational opportunities. Outdoor enthusiasts enjoy a wide range of outdoor recreational activities including hiking camping, fishing, and boating. Hanging Rock is a 9,000-acre state park offering picturesque cascades and waterfalls, high rock cliffs, spectacular views and hiking for the experienced climber at Moore’s Knob. The Dan River is a unique water resource steeped in history, wildlife, and modern recreation. Five public access points enable canoers, rafters, and tubers to enjoy the dramatic scenery ranging from rocky cliffs to rolling pastures along the Dan River. The Arts Place of Stokes is home to a multipurpose arts, music, theatre, and



educational venue that showcases the talented work of local artisans. The community culture is celebrated with several major festivals or events: Reach the Peaks, ARTShine, Soup in a Bowl, and Stokes STOMP. Shoppers can experience the small-town rural charm in the local downtown shops, galleries, and antique stores.

While strategically located near large urban centers, Stokes County offers a welcoming community, rich cultural experiences, diverse amenities, and abundant recreational opportunities, making it an ideal place to live, work and play.

## THE ORGANIZATION

Stokes County operates under a Council-Manager form of Government. The County Board of Commissioners is comprised of a five-member board elected at-large. The County’s Management Team includes the County Manager and an Assistant County Manager/Clerk to the Board. The County has 489 employees, an FY2024 Adopted General Fund Budget of almost \$55 million and a population of approximately 45,200 citizens.

The County Manager’s Office oversees 30 County departments, programs, and operations pursuant to the policies, ordinances and directives adopted by the Board of Commissioners. The County Manager is the Chief Executive Officer and is appointed by and serves at the pleasure of the Board. The County Manager is responsible for implementing the policies and procedures of the Board, delivering services, managing daily operations, and appointing department directors.



## THE POSITION

The County is seeking a strong leader who is innovative, decisive, and an excellent communicator. The candidate must be an approachable leader who has a collaborative management style and exceptional interpersonal skills. Desired strengths include financial management, budget development, revenue forecasting and long-range planning to build and maintain the County's financial position. The County Manager is expected to exhibit good stewardship of the County's resources. The successful candidate must be dedicated to public service and have the highest level of ethical values. The ideal candidate will be a compassionate, confident manager who motivates and mentors staff and emphasizes a culture of providing excellent customer service.

The County Manager must have thorough knowledge of methods, procedures, and policies of county government operations as it pertains to the performance of the essential functions of this position. The candidate must possess thorough knowledge of modern public administration management as they lead and manage multiple departments, programs, and services, with the ability to formulate proposals and initiatives that enhance the operation of county government.



**Questions regarding this  
recruitment may be directed to:**



## QUALIFICATIONS

Requirements include a bachelor's degree in business administration, public administration or closely related field supplemented by local government experience in managing multiple programs/departments, staff, and budgets; or an equivalent combination of education, training, and experience. Preferred qualifications include a master's degree in business administration or public administration and at least eight (8) years of progressively responsible senior administrative work experience.

## COMPENSATION

The hiring range for this position is \$140,000 to \$160,000. Starting salary will be competitive, and negotiable based upon the qualifications and experience of the selected candidate. The County has a comprehensive benefits package including health, dental, and life insurance, accrued sick and vacation leave. Residency within Stokes County is required for this position within a negotiated timeframe.

## TO APPLY

If you are interested in this outstanding opportunity, please email your resume and cover letter to [amy.cannon@ncacc.org](mailto:amy.cannon@ncacc.org). Upon receipt of your cover letter and resume, an application will be immediately sent to you. Submission of the completed application will move you to the next phase of the recruitment process.

First review of applications and resumes will take place on April 30, 2024; position is open until filled. Screening interviews with the most qualified applicants will be conducted by the North Carolina Association of County Commissioners' staff in May 2024, to determine a select group of candidates who will move forward to interviews with the Stokes County Board. Interviews with the Board of Commissioners will be conducted during the month of June 2024.

**Stokes County is an Equal  
Opportunity Employer**